

M.M.D.N.A.
The Malta Memorial District Nursing Association
Founded in 1945 as a Memorial Community Nursing Service.

THE STATUTE

The name of the Association shall be “MMDNA – The Malta Memorial District Nursing Association”. It was founded by Captain Robert Ingham, MBE, LL.D (Hons Causa), as a Memorial Home Nursing Association, in honour of those who suffered and gave their lives in the cause of liberty and justice during the Second Siege of Malta 1940 – 1943. It started offering its services to the public in February 1947.

1. CREST AND MOTTO

In honour of the Founder, his family shield “A Cross Moline on a shield green and gold” and the Motto “In Veritate Victoria” (Victory in truth) shall be the crest and Motto of the Association. These shall be incorporated to form a distinctive badge which staff of the Association shall be entitled to wear.

2. OBJECTIVE

The aim of the Association shall be to provide a domiciliary nursing and midwifery services in the Maltese Islands and to participate in any work concerning the health care of the Community.

3. CONSTITUTION

The Association shall be a non-profit making Organisation subject to the provisions of the Statute.

4. MEMBERSHIP

- i) There shall be two categories of Members:
 - a) Individual a person who applies in his/her own name.
 - b) Group persons forming a group of not less than 25 Members.
- ii) Membership shall commence on payment of the appropriate fee.
- iii) An Individual Member and immediate dependants living in the same household shall be entitled to nursing services in terms of Membership Regulations, as established from time to time.
- iv) The Individual Membership registration commences on 1st January and ends on 31st December each year. The Group Membership registration shall begin on the date of payment and is renewed a year later.

5. REPRESENTATION

- i) The legal representation of the Association shall be vested in the Chairperson of the Council of Management or in any other person or persons as may be delegated by the Council of Management.
- ii) Deeds of whatsoever nature engaging the Association and all other documents purporting to bind the Association shall be signed on behalf of the Association by the Chairperson together with such other member or members of the Council of Management as may be determined by Council. Cheques and negotiable instruments shall be signed on behalf of the Association as authorised by the Council of Management.

6. THE COUNCIL OF MANAGEMENT

- i) The Association shall be governed by a Council of Management appointed in terms of this Statute.
- ii) The Council of Management shall consist of not less than seven (7) and not more than eleven (11) members to include the Director Administration and the Principal Community Nursing Officer and two senior officials of the Department of Health if this is a condition of the Contract for the Provision of Services to the Government.
- iii) The term of office shall be of two years. A retiring member shall be eligible for re-election for any number of two year terms.
- iv) Persons seeking to be elected to the Council of Management shall be nominated by two members of the Association (proposer and seconder).
- v) The Council of Management shall elect (from amongst its members):
Chairperson
Vice Chairperson
Treasurer
Secretary
- vi) Two (2) Members can be co-opted to the Council of Management. Co-opted Members stay on till the next Annual General Meeting
- vii) The Council of Management shall be considered legally constituted for all intents and purposes, notwithstanding any vacancy in its composition provided the number of its Members shall not at any time be less than seven.
- viii) Members of the Association may decide, at General Meetings, what (if any) honorarium is to be paid to elected members of the Council of Management Members.

7. MEETINGS OF THE COUNCIL OF MANAGEMENT

- i) The Council of Management shall meet at least once a month.
- ii) a meeting of the Council of Management shall be called by the Chairperson, or at the request of at least 50% of the Council of Management Members. The reasons for calling the meeting shall be stated in the request.
- iii) in the absence of the Chairperson, the Vice Chairperson shall convene and preside over a Council of Management meeting. In the absence of the Chairperson and Vice Chairperson, the Members present shall appoint a substitute to chair that particular meeting.
- iv) the quorum at a meeting shall be 50% + 1 of Council of Management Members.
- v) unless a Member present otherwise requests, voting shall be by a show of hands. The Chairperson shall have a casting vote.

8. THE FUNCTION OF THE COUNCIL OF MANAGEMENT

- i) to implement the policy of the Association within the terms of the Mission Statement;
- ii) to provide nursing and midwifery services to members, private clients and the community;
- iii) to acquire and own immovable property in the name of the Association and to hypothecate same, as security for any debt;
- iv) to acquire, purchase, take on lease, sell or otherwise dispose of any assets, including immovable property;
- v) to open and maintain banking accounts and invest money in fixed interest securities;
- vi) to borrow money as may be necessary and secure same;
- vii) to publish annually Financial Statements as at the end of the year, duly audited, and a Report of the Association's activities;
- viii) to retain surplus funds that may arise in any one year to promote the objectives of the Association;
- ix) to recruit nurses/midwives and other personnel, establish their remuneration and conditions of employment;
- x) to delegate to the Director-Administration and to the Principal Community Nursing Officer such power as may be deemed necessary;
- xi) to establish Membership Regulations, including fees and other conditions;
- xii) to receive and monitor monthly financial reports and nursing statistics;

- xiii) to operate banking accounts and authorise signatories thereon;
- xiv) to draw up annually for approval before 31st December, a budget for the following year;
- xv) in the case of ceasing of operation by MMDNA, the Council of Management shall assume the functions of liquidators. If upon the dissolution of the Association there remains, after the satisfaction of all its debts and liability, any assets whatsoever these shall be given or transferred to similar organisations or to a governmental health care unit.

9. GENERAL MEETINGS

- i) An Annual General Meeting shall be held before the end of March of each calendar year. General Meetings shall be notified to Members through the media at least two weeks before the date of the meeting.
- ii) The Annual General Meeting shall receive for approval the Annual Report by the Chairperson of the Council of Management, the Financial Statement for the previous year duly audited, and any motion properly proposed.
- iii) Motions proposed by Members shall be considered subject to submission two weeks before the General Meetings.
- iv) The Chairperson of the Council of Management shall preside at the General Meetings or in his/her absence, the Vice Chairperson. Should both be absent, then the Members present shall appoint a Chairperson for the meeting.
- v) The quorum at the General Meetings shall be 20 and voting shall be by a show of hands or by ballot, if so requested by a Member present. Failing a quorum, the Meeting shall be postponed to half an hour later when business shall proceed irrespective of the number of Members present. Only paid up Members shall be eligible to vote at General Meetings.
- i) In case of equality of votes on a decision being taken, the Chairperson shall have the casting vote.
- vi) An extraordinary General meeting may be called by the Council of Management or through request by at least 20 of the Members of the Association. Such a request shall be made in writing stating the reason therefore. Failing a quorum, the meeting shall be postponed to half an hour later when business shall proceed irrespective of the number of Members present. Only paid up Members shall be eligible to vote at general meetings.

STATUTE MMDNA – Approved on 5th July, 2011

Signed by:-